



Republic of the Philippines
Professional Regulation Commission

Manila
RESOLUTION NO. 1617
Series of 2023

AUTHORIZING THE PROFESSIONAL REGULATORY BOARD OF MECHANICAL ENGINEERING TO CONDUCT THE PROFESSIONAL MECHANICAL ENGINEERS ORAL EXAMINATION/TECHNICAL EVALUATION OVERSEAS AND PRESCRIBING THE GUIDELINES ON THE CONDUCT THEREOF

WHEREAS, Section 7(d) of Republic Act (R.A.) No. 8981, also known as the “PRC Modernization Act of 2000”, empowers the Professional Regulation Commission (Commission) to administer and conduct the licensure examinations of the various Professional Regulatory Boards in accordance with the rules and regulations it may promulgate, and to determine and fix the places and dates of such examinations;

WHEREAS, under Section 9 (a) of R.A. No. 8981, the Professional Regulatory Boards are vested with the power to regulate the practice of the professions in accordance with the provisions of their respective professional regulatory laws;

WHEREAS, R.A. No. 8495 or the “Philippine Mechanical Engineering Act of 1998” confers to the Professional Regulatory Board of Mechanical Engineering (Board) the power to supervise the registration, licensure and practice of mechanical engineers;

WHEREAS, Executive Order No. 835 dated October 6, 2009 was issued directing the Commission and other government agencies, through the Department of Labor and Employment, to conduct yearly Special Professional Board Licensure Examinations (herein referred to as Special Professional Licensure Examinations (SPLE)), when so warranted, in the Kingdom of Saudi Arabia (KSA), Qatar, the United Arab Emirates (UAE) and other Middle East countries;

WHEREAS, in accordance with R.A. No. 8981, the Commission also conducts licensure examination in countries other than the Middle East;

WHEREAS, the Commission recognizes the important role of Overseas Filipino Workers (OFWs) in national development and, as such, it aspires to extend assistance to OFWs by enabling them to take the professional licensure examinations without need of travelling back to the Philippines;

WHEREAS, there are requests for the Board to hold the Professional Mechanical Engineers (PME) Oral Examination/Technical Evaluation overseas;

WHEREAS, there is a need to prescribe appropriate guidelines to ensure the smooth and orderly conduct of the PME Oral Examination/Technical Evaluation overseas;

NOW, THEREFORE, upon these considerations, the Commission **RESOLVES** to authorize the Board to conduct the PME Oral Examination/Technical Evaluation overseas, and to prescribe the corresponding guidelines on the conduct thereof:

- 1. Requests to Conduct the Oral Examination/Technical Evaluation Overseas:**
The submission of request for the conduct of the oral examination/technical evaluation overseas must comply with the procedures set forth in PRC Resolution No. 1034 (s. 2017) or the “2017 Revised Guidelines on the Conduct of Special Professional Licensure Examinations for Overseas Filipino Workers.”

2. **Application Process:** All applicants shall apply and pay the examination fee online via online.prc.gov.ph.
3. **Application Fee:** The same rate of examination fees for SPLE requiring Baccalaureate Degree shall apply for the PME Oral Examination/Technical Evaluation applications overseas.
4. **Qualifications of Applicants for PME:** Applicants for the PME Oral Examination/Technical Evaluation must establish to the satisfaction of the Board that:
 - a. He is a citizen of the Philippines;
 - b. He must not have been convicted by a court of law of a crime involving moral turpitude;
 - c. He has a valid Certificate of Registration, and he is a registered mechanical engineer and a holder of a valid professional license;
 - d. He has graduated from an engineering school or college of recognized standing, after completing an approved course in Mechanical Engineering;
 - e. He has specific record of a total of four (4) years or more of active Mechanical Engineering practice, reckoned from the time he registered a Mechanical Engineering practice; and
 - f. He is competent to practice, as attested to by at least two (2) Professional Mechanical Engineers.¹
5. **List of Documentary Requirements:** The following documents must be submitted to the Board on the scheduled date of examination:
 - a. Applicants for the First Oral Examination/Technical Evaluation:
 - i. Duly accomplished Application Form;
 - ii. Notice of Admission;
 - iii. Photocopy of Transcript of Records (with or without scanned picture and with or without the "For Board Exam Purposes" remarks);
 - iv. Photocopy of Valid Passport;
 - v. Certificate of Competence under oath by a PME;
 - vi. Affidavit of the Applicant;
 - vii. Certificate of Experience under oath executed by his superior;
 - viii. Detailed description of Machineries and Equipment;
 - ix. List of designs (if any) undertaken with the supervision of a PME;
 - x. Curriculum Vitae; and
 - xi. At least two (2) titles of proposed reports, each with a short write-up and table of contents. Reports must be pertinent, allied or relevant to the experience of the applicant.²
 - b. Applicants for the Second Oral Examination/Technical Evaluation:
 - i. Technical Engineering Report (TER) which must be accompanied by the following:
 1. Duly Accomplished Application Form;
 2. Letter of Transmittal addressed to the Board;
 3. Affidavit of the Applicant;

¹ Section 14, Article III of R.A. No. 8495

² Section 24, Rule V of Board Resolution No. 16 (s. 1998)

4. Affidavit of Competency;
5. Curriculum Vitae; and
6. Certificate of Experience.³

Additional notes:

1. The TER must be in A4 size bond paper, typed double space, book bound and with hard cover in colors blue, maroon, black, green or red while the accomplished Application Form, including copies of all supporting documents, must be submitted using legal-sized bond paper. Photocopies of these documents shall be reduced to fit legal-sized bond paper.
 2. The applicant must prepare five (5) sets of hard copy of the duly accomplished Application Form, the TER, and all other supporting documents mentioned above. Each set must have a corresponding soft copy and must be saved in three (3) USB flash drives.
 3. All documents must be originally-signed by the applicant. Should an electronic signature be used, the applicant must provide evidence that it had been digitally signed by him.⁴
6. **Determination of Venue for the Conduct of Oral Examination/Technical Evaluation Overseas:** The Board shall choose where to conduct the Oral Examination among the designated venues for the scheduled SPLE, taking into consideration the list of examinees and its accessibility to those coming from neighboring countries/States.

The oral examination/technical evaluation shall be conducted at a conducive room/enclosed area within the premises of the Philippine Embassy/Consulate or Migrant Workers Office (MWO)/Philippine Overseas Labor Organization (POLO) of the designated venue.

7. **Designation of Examination Personnel:** When necessary, the designation of examination personnel who shall assist the Board in the conduct of the PME Oral Examination/Technical Evaluation shall be in accordance with Memorandum Order No. 8 (s. 2019) or the "Revised Criteria in the Selection of Personnel to Compose the PRC Examination Team (Delegation) to be Deployed for Overseas Special Professional Licensure Examinations (SPLE)."

The personnel, including the assigned personnel of the Embassy/MWO/POLO, if any, who shall assist the Board in the conduct of the oral examination/technical evaluation shall be entitled to a daily allowance equivalent to the rate of a designated Examination Supervisor for SPLE.

8. **Conduct of the Oral Examination/Technical Evaluation:** The two (2)-part oral examination/technical evaluation shall be administered by at least two (2) members of the Board.

³ Ibid.

⁴ Board Resolution No. 20 (s. 2021)

The First Oral Examination/Technical Evaluation shall be made before the submission of the TER and shall deal with the evaluation of the qualification requirements of the applicant.

The Second Oral Examination/Technical Evaluation shall deal with the TER submitted by the applicant involving any field of practice in Mechanical Engineering, including the Mechanical Engineering Law and Code of Ethics.

9. **Release of Examination Results:** The examination results shall be released not later than three (3) months from the date of the last oral examination/technical evaluation.

Except in meritorious cases, an applicant who failed to appear during the scheduled oral examination/technical evaluation shall be given a failing mark for the examination.

Any applicant who failed to pass the PME Oral Examination/Technical Evaluation may only apply for re-examination after the lapse of at least one (1) year from the date of notice of last failure.⁵

10. During the conduct of the Oral Examination/Technical Evaluation, examinees are advised to observe proper decorum.

Let a copy of this Resolution be posted at the PRC Official Website for information.

Done in the City of Manila, this 7th day of March 2023.


CHARITO A. ZAMORA
Chairperson


JOSE Y. CUETO, JR.
Commissioner


ERWIN M. ENAD
Commissioner

⁵ Section 24, Rule V of Board Resolution No. 16 (s. 1998)