



Republic of the Philippines
Professional Regulation Commission
Manila



PROFESSIONAL REGULATORY BOARD OF AERONAUTICAL ENGINEERING

Resolution No. 04
Series of 2018

**OPERATIONAL GUIDELINES ON THE IMPLEMENTATION OF RA NO. 10912,
OTHERWISE KNOWN AS "CONTINUING PROFESSIONAL DEVELOPMENT ACT
OF 2016," FOR AERONAUTICAL ENGINEERS**

WHEREAS, Section 2 of P.D. 1570, otherwise known as the *Philippine Aeronautical Engineering Decree*, provides for the policy of the State to regulate and professionalize the practice of Aeronautical Engineering, to wit:

Sec. 2. Objectives.

"This decree provides for and shall govern:

- (a) the standardization and regulation of Aeronautical Engineering; xxx
- (b) the supervision, control, and regulation of the practice of Aeronautical Engineering in the Philippines."

WHEREAS, under Section 15 of Article IV of Republic Act (R.A.) No. 10912, otherwise known as *Continuing Professional Development Act of 2016*, the Professional Regulatory Boards (Boards) are given the authority to prescribe their own requirements or procedure relating to the CPD as may be pertinent and applicable to their respective professions, PROVIDED, that the same does not contravene any of the provisions of R.A. No. 10912 and its Implementing Rules and Regulations (IRR);

WHEREAS, after series of consultative meetings with the stakeholders, it was agreed that all registered aeronautical engineers should undergo professional development with the aim of inculcating advanced knowledge, skills, and ethical values for assimilation into professional practice, self-directed research, or life-long learning; and that guidelines be provided in the pursuit of this objective.

NOW THEREFORE, the Professional Regulatory Board of Aeronautical Engineering (Board) hereby **RESOLVES**, as it is now **RESOLVED**, to formulate its own *Operational Guidelines of the CPD Program* in accordance with the provisions of R.A. No. 10912 and its Implementing Rules and Regulations (IRR) as follows:

Section 1. Date of Regular Meeting – The CPD Council for Aeronautical Engineers under the supervision of the Board, is hereby mandated under this Resolution to meet every last Friday of the month for the purpose of evaluating the applications for accreditation as CPD provider, program, self-directed and/or lifelong learning, and other CPD related matters.

Section 2. List of Requirements for Accreditation as CPD Provider. – The list of documentary requirements for accreditation of CPD Local and Foreign Providers as provided in Resolution No. 1032, Series of 2017, otherwise known as the "Implementing Rules and Regulations of RA 10912" is hereby adopted.

Section 3. List of Requirements for Accreditation of CPD Program. – The list of documentary requirements for accreditation of CPD Programs as provided in Resolution No. 1032, Series of 2017, is hereby adopted.

Section 4. List of Additional Activities for Self-Directed and/or Lifelong Learning. – As applicable to the profession, the following CPD activities may also be applied for under self-directed and/or lifelong learning:

ACTIVITY	DOCUMENTS TO BE SUBMITTED IN SUPPORT TO THE APPLICATION	MAXIMUM CREDIT UNITS (CU)
Researches/Innovative Projects/Inventions	Report of Projects/ Description of Activities/ Patents	45 CU per completed project/ invention
Training Courses/ Modules/ Workshops/ Seminars	List of Courses/ Modules/ Workshops/ Seminars & Brief Description of Contents	25 CU per complete course/module/ workshop/ seminar
Published Technical Books/ Papers/Articles	Copy of Published Papers/Articles & Brief Summary or Abstract	45 CU per book 15 CU per paper or article
Post Graduate/Specialty Training (Fellowship/Doctoral/Masteral)	Copy of Diplomas/Certificates	<u>Fellowship</u> : 25 CU per year <u>Doctoral</u> : 3 CU per academic unit or 45 CU per completed degree <u>Masteral</u> : 2 CU per academic unit or 35 CU per completed degree
* PRB of Aeronautical Engineering – <i>Chairperson/Member</i>	Appointment/Certification Letter from the PRC	Full credit units within the compliance period
* CPD Council for Aeronautical Engineers – <i>Chairperson/Member</i>	Appointment/Certification Letter from the PRC	15 CU per year
CHED Technical Panel/ Committee on Aeronautical Engineering and Aviation Related Programs – <i>Chairperson/Member</i>	Appointment/Certification Letter from the CHED	15 CU per year
* CPD Program – <i>Accredited Monitors</i>	Appointment/Certification Letter from the CPD Council	13 CU per year
Accredited Integrated Professional Organization (AIPO) of Aeronautical Engineers – <i>Officers, Directors</i>	Appointment/Certification Letter from the AIPO	13 CU per year

<i>Fellows of the AIPO & Practicing Aeronautical Engineers who are Senior Citizens</i>	Appointment/Certification Letter from the AIPO	12 CU per year
<i>Committees of the AIPO – Official committee members other than regular AIPO Officers and Directors</i>	Appointment/Certification Letter from the AIPO	10 CU per year

The abovementioned activities shall be applied under Self-Directed Learning and/or Lifelong Learning Modality. However, those activities with (*) need not apply under Self-Directed Learning and/or Lifelong Learning Modality and can be outrightly accepted for the purpose of renewal of Professional Identification Card (PIC).

Section 5. CPD Provider Completion Report. – The list of documentary requirements for the submission of *Completion Report* as provided in Resolution No. 1032, Series of 2017, is hereby adopted.

Section 6. Maximum Creditable Units for Self-Directed and/or Lifelong Learning. – The maximum creditable units for self-directed and/or lifelong learning within the compliance period is forty-five (45).

For application of credit units for self-directed and/or lifelong learning during the compliance period (2018-2019) as per Section 8, applicants should submit documents covering the period for the last five (5) years prior to renewal of his/her PIC.

Section 7. Major Areas of CPD Activities. – The CPD Activities shall be divided into three (3) major areas to take effect from the effectivity of this Guidelines. Below are the coverage and the required credit units corresponding each:

MAJOR AREA	COVERAGE OF THE AREA	MINIMUM CREDIT UNITS REQUIRED within the Compliance Period
Technical Competence (TC)	Continuing airworthiness management or fleet technical management; Reliability engineering; Flight dispatch and operations; Aircraft structural engineering, major repairs and maintenance	8 CU
Professional Practice (PP)	Design and manufacture of aircraft, engines and its components; Development and use of aircraft design software and programs; Research on modern aircraft and aerospace technology	4 CU

<p>Standards, Education and Values (SEV)</p>	<p>Regulations, memoranda, advisories and amendments from aviation authorities, i.e., Civil Aviation Authority of the Philippines (CAAP), International Civil Aviation Organization (ICAO), Federal Aviation Administration (FAA), European Aviation Safety Agency (EASA), and other aviation regulatory bodies;</p> <p>PRB/PRC resolutions /circulars and other government agency requirements;</p> <p>Management practices and techniques;</p> <p>Methods and styles in aviation training and education</p> <p>Social-cultural activities that relate to development of the community/society</p>	<p>4 CU</p>
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Section 8. Required CPD Credit Units in a Compliance Period. – All Aeronautical Engineers shall be required to comply with forty-five (45) CPD credit units in a compliance period of three (3) years, which implementation shall be gradual in the following periods:

Year of Renewal	Required Number of CPD Credit Units for Renewal of Professional Identification Card (PIC)
2018	30 CU
2019 onwards	45 CU

Section 9. Unforeseen or Uncontrolled Events or Circumstances. – The CPD Council for Aeronautical Engineers may consider deferring the implementation or imposition of the required CPD credit units if the Aeronautical Engineers, after showing evidence, cannot comply therewith due to unforeseen or uncontrolled events or circumstances, such as when the Aeronautical Engineers or his/her immediate family member is suffering from serious illness or for other any analogous circumstances, subject to approval of the CPD Council.

In such case, the Aeronautical Engineer shall file an affidavit before the CPD Council stating the circumstance/s and reason/s as well as evidence to support the deferment: *provided however*, that the deferment shall in no case exceed twelve (12) months.

Nevertheless, the CPD Council, upon evaluation of the circumstances or events, may still require compliance on a pro-rata basis, that is, only portion of the required credit units will be required within a compliance period.

Section 10. For Overseas Professionals on How to Comply with CPD. – Aeronautical Engineers working overseas may take programs/seminars through the foreign chapters or affiliates of accredited CPD Providers. They may also attend seminars/training conducted by non-accredited CPD Providers and apply for credit unit/s with CPD Council for Aeronautical Engineers under Self-Directed Learning Modality.

Section 11. Repealing Clause. – All Resolutions, orders, circulars, issuances and parts thereof which are inconsistent with this Resolution are hereby repealed or modified accordingly.

Section 12. Effectivity. – This Resolution shall take effect after fifteen (15) days following its full and complete publication in the Official Gazette or in a major newspaper of general circulation in the country.

Let copies hereof be furnished to the U.P. Law Center and the members of the CPD Council for Aeronautical Engineers.

Done in the City of Manila, this 5th day of June, 2018.


ERNESTO B. FERRERAS, JR.
Chairperson


REDEDOR C. MALIA
Member

(VACANT)
Member

Attested to:


Atty. LOVELIKA T. BAUTISTA
Chief, Secretary to the Professional Regulatory Boards

APPROVED BY:


TEOFILO S. PILANDO, JR.
Chairman


YOLANDA D. REYES
Commissioner


JOSE Y. CUETO, JR.
Commissioner

O-OCH/O-OCI/O-OCII/O-ASCOM/PRB-AER/O-LS/D-LRO/D-SPRB/D-CPD
TSP/YDR/JYC/ATG/EBF/ER2/JJB/LTB/MAMH/meraq/mrjl

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