



REPUBLIC OF THE PHILIPPINES  
Professional Regulation Commission  
Manila

**INVITATION TO PARTICIPATE AND SUBMIT  
PROPOSAL FOR THE PRC's PROPOSED  
ELECTRONIC PAYMENT AND COLLECTION  
SYSTEM (EPCS)**

March 2015

## **LETTER OF INVITATION Request for Proposal (RFP)**

Dear Sir/Madam,

The Professional Regulation Commission (PRC) is a government agency responsible for the administration, implementation and enforcement of regulatory policies on the regulation and licensing of various professions and occupations under its jurisdiction. It recognizes the importance of information and communications technology as a strategic tool in the delivery of its services, in the performance of its functions and in the achievement of its vision.

The PRC is aware of the availability of modern technology-based solutions, schemes and strategies that offer options to further improve its service delivery and accelerate the attainment of its mission and vision. In 2012 the PRC launched the Online Application System (OAS) to give online service to the aspiring professionals who would take the licensure examination. This offered its clients greater ease and convenience. This move emanated from the fact that the transaction areas of its frontline offices could not comfortably accommodate the large influx of applicants especially during peak periods. The OAS aims to promote efficiency, transparency of operation and convenience service to the transacting public, while providing round-the-clock service through web-based services that are accessible through its portal.

Foregoing considered, PRC intends to develop and adopt an Electronic Payment and Collection System (EPCS) to interface with PRC's existing online systems to service the Filipino professionals in the processing and payment of PRC License applications and related transactions.

In this regard, the PRC is inviting interested parties to submit a proposal for the:

### **“PRC’s Electronic Payment and Collection System”**

#### **A. The Project**

You are hereby invited to submit your proposal with the following standard features:

- Nationwide coverage to cover the PRC Central and Regional offices
- Available 24/7
- Available in remote areas where clients have access and can avail the service

- Must generate and provide required and standard report format already subsisting and acceptable to the concerned parties (e.g. Bureau of Treasury, Commission on Audit and Land Bank of the Philippines)
- Capable of displaying real-time monitoring of completed transaction once the customer has completed the transaction
- Service and convenience fees must not exceed Php 60.00 on top of the application, registration and renewal fees and must itemize the different types of charges/fees that are included in the service.
- Capable of itemizing fees and convenience fees for transparency
- Shall be integrated with customized systems design and development for PRC
- Must include helpdesk support to monitor all e-payment transactions and telephone customer services support.

**B. The Service Provider must meet the following:**

1. Financial Requirements

- a. Has been in the Payment Processing Business for not less than five (5) years
- b. Capable of undertaking daily remittance in a minimum amount of Four Million Pesos (P 4,000,000.00) to be remitted directly to the Bureau of Treasury and post a bond of Four Million Pesos (P 4,000,000.00) thereof
- c. Has affiliation with Western Union outlets to cover all international clients
- d. Must provide the following payment channels:
  - d.1 BANK (OTC) – Customer can pay OVER-THE-COUNTER at any participating bank such as BDO, BPI, Metrobank, RCBC, Chinabank, Eastwest Bank, Security Bank, UCPB and Unionbank
  - d.2 BANK (ONLINE) – Customers can pay ONLINE using Online Banking Partners such as BDO Internet Banking, BPI Express Online, Chinabank Online, Metrobank Direct, RCBS Access One, Unionbank EON/Internet Banking and UCPB Connect
  - d.3 MOBILE – Customer can pay at any mobile business center, or any payment and services outlet
  - d.4 NON-BANK (OTC) - Customers can pay at any (but not limited to) Bayad Center Outlets or to their partners like LBC, SM, Robinsons,

eBiz, Petnet, Walter Mart, Mailmore, Palawan Pawnshop and Villarica Pawnshop.

d.5 DEBIT CARD / CREDIT CARD – Customers can pay using their VISA/MASTERCARD

## 2. Technical Requirements

Must be able to interface with the Professional Regulation Commission (PRC) Licensure Examination and Registration Information System (LERIS)

### a. Additional Systems

- a.1 Online Scheduling & Appointment System
- a.2 Online Payment System (Banks OTC, Banks Online, OTC & Mobile Payment Channels)
- a.3 Centralized Query and Complaint System (Email)
- a.4 Real-Time Administrative Reports and Monitoring System
- a.5 Responsive Website Design (Desktop, Mobile & Tablets)

### b. Back-end Systems

- b.1 Data Entry Module
  - Personal Information Capture(Auto-Capture System)
  - Photo Capture (with Auto-Crop System)
- b.2 Printing and Issuance Module
  - PRC Card Layouts
  - Printing Configurations
- b.3 Cashier System
- b.4 Examination Scheduling System

### c. Database Migration, Restructuring and Failsafe System

- c.1 Migrate current databases to a “highly-secured” and “longevity-designed” structures
- c.2 Compression of images
- c.3 Creation of Database Fail-Safe

## C. DELIVERABLES

Source codes and other related documentations must be turned over to PRC.

## D. PROJECT COST

The project shall be at **no cost** to PRC.

## **E. SCHEDULE FOR DEVELOPMENT**

Maximum period of sixty (60) days.

Proposal shall be submitted on or before March 27, 2015 not later than 5 p.m. at the ICT Division, 2<sup>nd</sup> floor PRC main bldg., P. Paredes St. Cor. Morayta, Sampaloc, Manila.

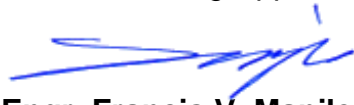
For further information, please refer to:

**Ms. Marites A. Diosanta**

OIC, ICT Division

Tel. no. 310-00-17

Recommending Approval for Posting:



**Engr. Francis V. Mapile**

ISSP Steering Committee Chairman